## DEPARTMENT OF THE NAVY CODE OF ETHICS

<u>Key References</u>: Title 5--Administrative Personnel Chapter XVI--Office Of Government Ethics Part 2635--Standards Of Ethical Conduct For Employees Of The Executive Branch--Table of Contents Subpart A--General Provisions Sec. 2635.101; Employees' Responsibilities under Executive Order 12674 (as amended).

## <u>DO</u>

- Place loyalty to the Constitution, the laws, and ethical principles above private gain.
- Act impartially to all groups, persons, and organizations.
- Give an honest effort in the performance of your duties.
- Protect and conserve Federal property.
- Disclose fraud, waste, and abuse, and corruption to appropriate authorities.

• Fulfill in good faith your obligations as citizens, and pay your Federal, State, and local taxes.

• Comply with all laws providing equal opportunity to all persons, regardless of their race, color, religion, sex, national origin, age, or handicap.

## DO NOT

• Use nonpublic information to benefit yourself or anyone else.

• Solicit or accept gifts from persons or parties that do business with or seek official action from DOD (unless permitted by an exception).

- Make unauthorized commitments or promises that bind the government.
- Use Federal property for unauthorized purposes.
- Take jobs or hold financial interests that conflict with your government responsibilities.
- Take actions that give the appearance that they are illegal or unethical.