



NSW Inspector General Hotline Complaint Form



Before filing a complaint with the Naval Special Warfare Command Inspector General, please review the IG 4-Step process to ensure the hotline is the appropriate process to resolve your issue.

Date:

1. Do you wish to remain anonymous?

Yes No

You may consider establishing an e-mail account using an internet service provider to submit an anonymous complaint; however, we will not respond to anonymous complaints submitted in this way since we have no way of verifying who you are.

Complaint Information (Information about you)

First Name:

Middle Name:

Last Name:

Rank (Military)/

Home Telephone (Area Code):

Grade(Civilian):

Work Telephone (Area Code):

Home E-mail:

Work E-mail:

Command/Company:

Other Identifying Information:

Street Address:

City:

State:

Zip:

2. If no, are you requesting confidentiality?

Yes No

3. Are you willing to be interviewed?

Yes No

Subject(s) Who performed the wrongdoing? Include everyone's first and last names, rank/pay grade, and duty station or employment.

First Name:

Last Name:

Phone Number:

Ranks(s)(Military)
or Grade(Civilian):

Command/Company:

Street Address:

City:

State:

Zip:

Witness(es):

4. Who are the witnesses? Include everyone's first and last names, rank/pay grade, and duty station/place of employment.

5. What did the subject(s) do or fail to do that was wrong?

6. What rule, regulation or law do you think the subject(s) violated?

7. When did the incident occur?

Date of Event:
(MM/DD/YYYY)

8. Where did the incident take place? What location, command etc.?

Command/Company:

Other Identifying Information:

Street Address:

City:

State:

Zip:

9. Why do you think the incident took place?

10. Have you tried to resolve the problem?

Yes No If yes - when

Have you contacted your chain of command?

Yes No If yes - when

Have you contacted any other Inspector General?

Yes No If yes - when

Have you tried to resolve your complaint using an established process such as Bureau of Corrections of Naval Records, Informal Resolution System, EO/EEO, or legal system?

Yes No If yes - when

11. What do you want the IG to do? What outcome are you looking for?

12. Additional information you wish to provide

Remember, the more you help us the better we can assist you.

13. Do you have any documentation to support your allegations?

Yes No

If you indicated yes, or you have a complaint continuation document that you would like to include with your complaint form, please send it via e-mail to: NSW-IG@socom.mil, or by FAX to: (619) 437-2089, or by U.S. mail to:

Naval Special Warfare Command

ATTN: Force Inspector General (IG)

2000 Trident Way, Bldg 624

San Diego, CA 92155-5599

- Authority: (a) Inspector General Act of 1978, as amended
(b) DOD Directive 5106.01, "Inspector General of the Department of Defense," April 20, 2012
(c) DOD Directive 7050.1, "Defense Hotline Program," January 4, 1999
(d) DOD Instruction 7050.7, "Defense Hotline Procedures," December 14, 1998
(e) SECNAVINST 5370.5B, "Department of the Navy Hotline Program," November 24, 2004
(f) SECNAVINST 5430.57G, "Mission and Functions of Naval Inspector General," December 29, 2005
(g) Privacy Act of 1974, 5 U.S.C 552a
(h) SECNAVINST 5211.5E, "Department of the Navy Privacy Program," December 28, 2005

Privacy Act Notice: Information you provide may be used to create an official record in a Privacy Act System of Records. See the DoD Blanket Routine Uses and the Privacy Act Notice for Naval Inspector General Investigation Records for the information about the system of records in which the information will be maintained.

Privacy Warning: We cannot guarantee your complete privacy when you use this form because complaints transmitted via the internet cannot be completely protected from unauthorized attempts to access information.

False Official Statement Warning: Use of this form constitutes a request for an official investigation or inquiry of a person you assert has engaged in wrongful conduct. It is a crime to knowingly make false, fictitious or fraudulent statements, or representation of material fact to induce government action. Knowing omission of a material fact is also a crime (18 USC 1001).

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